For Use with Your Written Event Submission

(THIS FORM SHOULD BE PLACED IN THE FRONT COVER OF YOUR WRITTEN EVENT SUBMISSION ALONG WITH THE STATEMENT OF ASSURANCE)

|  |  |  |
| --- | --- | --- |
| Name(s) Author of Paper | Name of Event | Name of DECA Chapter |
| 1. |  |  |
| 2. | Advisor Name |
| 3. |  |
|  |  |  |

Quantity of Submissions per school: (circle your chapter’s membership type)

|  |  |  |  |
| --- | --- | --- | --- |
| 12-50 Members | 51-100 Members | 101-150 | 151 + |
| 1 paper per category | 2 papers per category | 3 papers per category | 4 papers per category |
|  |  |  |  |

Rubric Requirements for submission:

|  |  |  |  |
| --- | --- | --- | --- |
| Number of Pages  30 page entries (min.16 page/max. 30 page) | YES | NO |  |
| 11 page entries (min.11 page/max. 11 page) |  |  |  |
| 5 page entries (min. 5 pages/max. 5 pages) |  |  |  |
| Presentation Memorized |  |  |  |
|  |  |  |  |
| Read/Evaluated by: |  |  | Signatures/Date |
| Your DECA Advisor |  |  |  |
| Your English Teacher |  |  |  |
| Your Parent/Guardian |  |  |  |
| Your Industry Sponsor |  |  |  |
| Author signatures that verify that the above professionals reviewed the written entry throughout the writing process and authors made the corrections |  |  | 1.  2.  3. |

Statement of Assurance – (Signed and included in the front cover of your written submission)